

# DuBois Integrity Academy

## Governance Board Meeting

Tuesday, June 26, 2018

6449 Church Street

Annex Building

Riverdale, Georgia 30274

Multi-purpose Room

6:30 pm

## MINUTES

- ✚ Roll Call (Mr. Merritt, Mr. Mitchell, Mr. Culver, Col. Morris, Attorney Mack, Ms. Lewis)
- ✚ Meeting Called To Order 6:38PM
- ✚ Approval of Agenda Motioned by Attorney Mack, 2nd by Mr. Culver. (Carried unanimously)
- ✚ Approval of Previous Minutes Motioned by Attorney Mack, 2nd by Mr. Mitchell. Minutes approved with the grammatical correction to one sentence.
- ✚ Financial Report
  1. YTD Reports A non-cash payment option for before care/aftercare, field trips, and other items was discussed. Teachers and administrators will have the ability to create activities that parents need to make payments towards. Reports can be created, and cash deposits can be eliminated. Fundraisers and donations can also be made through this option. Mr. Culver asked if there is a fee for the system. Answer: There is a 4% fee; however, you can price to accommodate the fee. The Board reviewed the Financial report. Bill.com will be implemented in July to pay bills paperless. It still allows for the approval process established in our Financial Handbook. Mr. Merritt currently is the approver after items are requesting by Mr. Cason. Mr. Culver will be the second board member who can make approvals. Avalon can do training on Sharepoint so that the Board can have access to financials. It was recommended that DIA seek opportunities for grants. The budget versus actuals report was reviewed by the Board. The quarterly report which was requested in the previous board meeting was presented. Cash flow and CAM liability was discussed. The Board was pleased with the layout of the YTD review.
  2. Budget Review: Mr. Cason reviewed the CSP Grant and explained the process and what items have been purchased. Mr. Culver and Mr. Merritt how assets from the CSP Grant can impact the Performance Framework. The Beating, the Odds Grants for \$200,000, is no longer based on Beating the Odds and is now only \$100,000. Mr. Cason discussed the FY19 Budget. Attorney Mack asked if we have room for 760 students. Answer: We do because of the 5<sup>th</sup> Grade Academy. Col. Morris asked if we reported 760 students to the DOE. Mr. Cason answered, yes and we get points for being within 2%, so we are admitting around 775 students. Ms. Lewis asked why the bus price was not on the Fountain of Faith sheet. Mr. Merritt stated that the change would be made. The change was made effective immediately. A motion was made to approve the FY19 Budget. Motioned by Judge Mack 2nd by Mr. Culver. (Carried unanimously)
- ✚ Executive Director/Principal Report
  1. Academic Performance Results Analysis The Board viewed the Georgia Milestone Parade and Pep Rally that was used to motivate students prior to the Milestone. Dr. Payne went over 5<sup>th</sup>-grade data and discussed their growth from 3<sup>rd</sup> to 5<sup>th</sup> grade. Dr. Payne reviewed trend of 3<sup>rd</sup> and 4<sup>th</sup>-grade reading and math data. Col.

Morris asked if this PowerPoint is from us reviewing our own data. Mr. Cason answered: yes, we are still waiting on the state to release the state report with data from other counties. Col. Morris asked if we have a plan if Dr. Liddell leaves. Mr. Cason answered: the Consortium will provide us with another person. Attorney Mack asked if we have access to our students' scores once they leave. Administrators answered that once students leave their data moves in the state's systems to the new school they enroll in and we no longer have access. This is to protect the child. Dr. Payne reviewed Science and Social Studies 5<sup>th</sup> grade data with the Board. Mr. Cason asked how we are going to move the Special Education population that continues to increase. Dr. Worrell and Dr. Payne explained the instructional material that will be used to focus on these students, the staff that will focus on them, as well as trainings that will support their development.

2. **SCSC Comprehensive Performance Framework Presentation** Mr. Cason, Dr. Payne, Mr. Culver, Col. Morris, and Dr. Chapman attended the SCSC Comprehensive Performance Framework Review. During the presentation material was covered, questions from the Commission were answered, and because we met in academics, the presentation was relatively brief.

✚ Old Business

✚ New Business

1. **Adopt DIA FY19 Budget** Motioned by Attorney Mack 2nd by Mr. Culver. (Carried unanimously)

✚ Public Comments (3 minutes) N/A

✚ Executive Session (if needed) N/A

✚ Board Questions & Comments N/A

Motion to Adjourn Motioned by Mr. Culver 2nd by Mr. Mitchell. (Carried unanimously)

✚ Meeting Adjourned Meeting adjourned at 8:40