

# DuBois Integrity Academy

## Governance Board Meeting

Tuesday, January 21, 2020

6479 Church Street

Multi-purpose Room

Riverdale, Georgia 30274

**6:30pm**

## Minutes

- ✚ Roll Call : Mr. Culver, Mr. Merritt, Col. Morris, Mrs. Ross, Mr. Mitchell, Ms. Lewis
- ✚ Meeting Called To Order 6:47PM
- ✚ Approval of Agenda Motion to approve agenda by Mr. Culver, 2nd by Mr. Merritt (Carried unanimously)
- ✚ Approval of Previous Minutes Motion to approve minutes by Mr. Culver, 2nd by Mr. Merritt (Carried unanimously)
- ✚ Executive Session (Not Needed)
- ✚ Building Bond Update
  1. Strategic Growth Strategy Discussion The pricing on the building addition was discussed. Mr. Cason stated that the wing would cost \$5 million. Mr. Cason would like to start a committee consisting of Mrs. Ross, and Mr. Mitchell to review building options. It would be more cost effective to consider the purchase of a building that will enable our student count to grow to 1300. The building is 36,000 square feet. The committee will come back and present options. As the Bond is concerned, they are ready for us to come with all of the decisions completed. Mr. Merritt asked if it would be about \$20 million. Mr. Cason that it would be approximately \$20-\$21 million.
- ✚ Financial Report
  1. YTD Reports The YTD actual verses budget was discussed. COH is 47 days. The performance framework was discussed and meets or exceeds in all areas. The Federal Programs budgets were discussed. The Georgia Power credit was discussed. Mr. Merritt asked how we are doing with grant writing. Mr. Cason stated we just turned in two grants to get feedback.
- ✚ Executive Director/Principal Report
  1. Renewal Discussion & Documentation The State Charter School Commission Renewal meeting is January 30<sup>th</sup> at 1:20. Mr. Cason, Dr. Payne, Col. Morris, Ms. Lewis and Mr. Culver will attend the meeting. DIA received three greens in the 4<sup>th</sup> year. Renewal documents were reviewed.
  2. Georgia Milestone Preparation & Schedule The Georgia Milestone Preparation Schedule was reviewed. Today is the first day of ACCESS testing, this is the required assessment for English Language Learners. The assessment window ends in March; however, we are schedule to finish in February because we

have a smaller population of kindergartens this year and they take the longest to assess. Testing went very well today; we are off to a great start. RIT is ongoing in our 3<sup>rd</sup> through 5<sup>th</sup> grade classes. The data from our most recent MAP assessment was used to update the RIT class and students RIT groups have been adjusted to support their deficits. Georgia Milestone tutoring will begin on 1/27/2020 and go through 04/02/2020. Tutoring will be Monday through Thursday. On 04/13/2020, DIA will hold a Georgia Milestone Pep Rally. For this year's Pep Rally parents will be invited. It will be held at Fountain of Faith at 1:30PM. Col. Morris asked if we still see Dr. Liddell. Dr. Payne stated she will be with us two days next week.

3. Enrollment/Lottery Update Mr. Cason reviewed the Enrollment process. The date for this year's Lottery was discussed. Open Houses were mentioned as well as forms going out for current students to save their seats.

#### ✚ Old Business

1. Governance Policy Review We will review the new Policy at the next meeting.
2. T-Mobile Partnership Update Mr. Cason discussed terms for parents getting the T-Mobile Hot Spot. It would require a \$100 deposit and \$21 a month through My School Bucks.

#### ✚ New Business

- A. Monitoring Visit FY 2020 Mr. Cason reviewed findings. He discussed the policy on students reporting accusations of sexual harassment. The second finding was regarding a more detailed Credit Card usage policy. Mr. Cason discussed the reimbursement policy for the Executive Director. The check signing policy has been restated to clarify the authorizing language. The paraprofessionals need to have a certificate at the start of the school year, and not just be in the portal. This was a recommendation.
  1. Financial Policy Amendment Adoption (ACTION REQUIRED) Motion to adopt Financial Policy Amendment by Ms. Lewis, 2<sup>nd</sup> by Mr. Merritt. (Carried unanimously)
  2. Parent & Student Handbook Amendment Adoption (ACTION REQUIRED) Motion to adopt Parent & Student Handbook and Employee Amendment by Ms. Lewis, 2<sup>nd</sup> by Mr. Merritt. (Carried unanimously)

#### ✚ Public Comment (3 minutes)

#### ✚ Board Questions & Comments

#### ✚ Meeting Adjourned 8:37PM